

No.1 AIR FORCE SCHOOL, GWALIOR

APPOINTMENT-2024-25

S/N	NAME OF POST & PAY SCALE	No. of Posts	QUALIFICATION	Type of post
1	Headmistress (33000-1000-43000-EB-1300-56000)	1	<p>Mandatory Qualifications</p> <p>(i) Academic Qualification - Graduate Degree, with a minimum aggregate of 50 percent, from any University recognised by the Govt of India/ UGC/ AICTE. The Graduate Degree should be in any one of the subjects taught in the Primary classes of Air Force School. Those holding a graduate degree in any other subject will not be eligible. However, if such candidate holds a Masters Degree in any of the subjects taught in the School, he/she will be eligible for the post.</p> <p>(ii) Professional Qualification - A Bachelor of Education Degree or its equivalent from a college/ university recognised by Govt of India/ AICTE/ UGC/ National Council of Teachers Education.</p> <p>(iii) Experience -Teaching experience of at least two years as a PGT/ TGT/PRT or at least three years as a NTT or experience of at least two years as Principal/HM of an Air Force School.</p> <p>(iv) Age - Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.</p> <p>(v) Language - Should be able to read, write and communicate fluently in English.</p> <p>Desirable Qualifications (Due weightage to be given during selection).</p> <p>(i) Knowledge of computer applications, especially MS Office.</p> <p>(ii) Conversant with POCSO Act, CBSE rules, NCERT etc.</p> <p>(iii) Attended educational workshops.</p> <p>(iv) Ability to read/write/communicate in Hindi.</p> <p>(v) CTET/STET qualified candidates will be given additional weightage during selection.</p>	Regular

Selection Procedure (HM)-

6. **Scrutiny of Application.** Upon receiving the application, the screening committee will scrutinize all applications on the basis of eligibility criteria. All qualified candidates will be intimated accordingly via school email for interview.

7. **Date of Interview for HM.** Interview for the post of HM will be conducted on **27 Jul 2024** at No.1 Air Force School, Bhind Road, Maharajpur, Gwalior. Timings of the interview will be intimated to the candidates via email accordingly.

8. Date of interview/ selection procedure will be separately intimated to the shortlisted candidates only, through school email. Candidates applying for any post/s, have to come for selection procedure

including written test/ aptitude test/ interview on their own. No TA/DA whatsoever will be paid for attending the selection process. **Separate applications are to be sent if applying for more than one posts.**

9. **How to apply:** Interested candidates can apply in **prescribed format only (available on school website)** alongwith copies of all necessary documents/ testimonials. **Last date** for receiving application (in prescribed format alongwith, copies of relevant documents) will be **13 Jul 2024**. Applications can be sent by SPEED POST or can be dropped in the box kept at school main gate. Envelope containing application should be super scribed in bold letters **“APPLICATION FOR THE POST OF**”.

10. **For any other query regarding recruitment please feel free to contact** Mr Chandrasekhar Das (09993149034) and/ or Mr Sunil Dubey (07999059392).

11. **Address for sending applications:-**

The Principal
No.1 Air Force School,
Bhind Road, Maharajpur,
Gwalior-474020 (M.P.)

12. Mere fulfilling of the minimum qualification/s and experience will not confer any right to the candidates for being called to written test/ interview or/and for his/her selection. The SMC (School Management Committee) reserves all the right for selecting/ not selecting any candidate, increasing/decreasing number of vacancies without assigning any reason thereof. The school shall not be held responsible for any postal/ other delay. Incomplete/ vague applications will be summarily rejected.

13. The selected candidate/s will have to join immediately. Canvassing in any form will be a disqualification.

VACANCIES TO BE FILLED BY WAY OF WALK-IN INTERVIEW

2	PGT Psychology/ Counsellor (Rs 35000/- PM consolidated)	1	<p>Mandatory Qualification</p> <p>(i) BA/ BSc Psychology with Educational Psychology or Counselling Psychology from a recognised University or MA/ MSc in Counselling Psychology or MA/ MSc Psychology or Counselling Psychology as specialisation or MA/MSc in Applied Psychology or Counselling Psychology from a recognised University, with a minimum 50 percent marks in the subject.</p> <p>.</p> <p>(ii) Preference will be given to those having B Ed Degree or its equivalent from a recognised university.</p> <p>Desirable Qualification</p> <p>(i) Ability to read/write communicate in English/ Hindi</p> <p>(ii) Knowledge of computer applications, especially MS Office and tools for online teaching</p> <p>.</p>	Contractual
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3	TGT Computer (Rs. 33000/- PM Consolidated)	1	<p>Mandatory Qualification (i) A Masters or a Bachelor's Degree from any University recognised by the Govt of India/ UGC/ AICTE with a minimum marks of 50 percent in the subject and 50 percent in the aggregate, including electives and languages, in the combination of subjects as under – PGDCA/ MCA/ BE from any Govt. recongnised institution.</p> <p>Desirable Qualifications (Due weightage to be given during selection): (i) Knowledge of computer applications, especially MS Office. (ii) Ability to read/write/communicate in Hindi. (iii) CTET/STET qualified candidates will be given additional weightage during selection.</p>	Contractual
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Other Requirement Applicable to the Above Posts

- (i) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.
- (ii) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (iii) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
- (iv) Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.
- (v) Should be able to read, write and communicate fluently in English.

Walk-in Interview Walk-in Interview for the positions of **PGT Psychology and TGT Computer** will be conducted on **15 Jul 2024** at No.1 Air Force School, Gwalior as per the following details:

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|--|---|----------------------|
| (a) Registration of candidates with application form – | } | 0800Hrs to 1100 Hrs |
| (b) Documents check & other formalities- | | |
| (c) Interview for PGT Psychology – | } | 1100 Hrs to 1400 Hrs |
| (d) Interview for TGT Computer- | | |

Scrutiny of Application. Upon receiving the application, the screening committee will scrutinize all applications on the basis of eligibility criteria. **Only the eligible and qualified candidates will be allowed to appear before the board for interview.**

Documents Required- All the desirous candidates are advised to take printout of application form attached herewith this document and bring the same after duly filling it & pasting one photograph alongwith two sets of all their necessary documents/ testimonial alongwith the original and two passport size photographs, for registration and application.

For any other query regarding recruitment please feel free to contact Mr Chandrasekhar Das (09993149034) and/ or Mr Sunil Dubey (07999059392).

Address of interview venue:-

No.1 Air Force School,
Bhind Road, Maharajpur,
Gwalior-474020 (M.P.)

Mere fulfilling of the minimum qualification/s and experience will not confer any right to the candidates for being called to written test/ interview or/and for his/her selection. The SMC (School Management Committee) reserves all the right for selecting/ not selecting any candidate, increasing/decreasing number of vacancies without assigning any reason thereof. The school shall not be held responsible for any postal/ other delay. Incomplete/ vague applications will be summarily rejected.

The selected candidate/s will have to join immediately. Canvassing in any form will be a disqualification.

Sd/-

EXECUTIVE DIRECTOR



Phone: 0751-2991664
E-mail ID: no1afsgwl@gmail.com
Website:
www.no1airforceschoolgwl.com

No.1 AIR FORCE SCHOOL, GWALIOR

Bhind Road, Maharajpur, Gwalior-474020 (M.P.)
(An English Medium, Co-educational, Senior Secondary School, Affiliated to CBSE, New Delhi)

APPLICATION FORM FOR THE POST OF

Roll No. (To be given by Office): _____

Post applied for: _____

PASTE RECENT
PASSPORT
SIZE
PHOTOGRAPH

Name of candidate in BLOCK LETTERS: _____

Father's Name: _____ Name of Spouse: _____

Date of Birth (DD/MM/YY): _____ Age as on 01 Jul 2024: _____ Y _____ M

Address with contact no. : _____

Phone No. : _____ Mob. No. _____

E- mail ID _____

Educational Qualification:

Name of Exam passed	Year	Board/ University	Marks Obtained	Total Marks	% in concerned subject at Degree Level	Aggregate %	Division	Main Subject/(s) Studied
Matriculation								
Hr Sec/ Sr Sec/ Inter								
Graduation								
Post Graduation								
B Ed								
Any other qualification								
.....								

Contd.....2

Working Experience: Teaching/ Admin/ Others-

Name of the Organization/ CBSE /ICSE Affiliated School/ Institution with address	Post held	Period		Total Years & Months	Responsibilitie s Held OR Class & Subject taught	Reason for leaving job
		From	To			

Details of salary last drawn:

Name of Instt/ Organization	Month	Pay Scale	Basic	Allowance	Gross Salary

Experience of attending in-service Programmes as participant/ Resource Person:

Particulars of the programmes, Seminars, Workshops etc.	Attended in what capacity	Period		Organised by	Remarks if any
		From	To		

Publication to your credit, if any: _____

_____ (attach a sheet if required)

Other interests (Physical/Co-curricular/Social, etc with achievements, if any):

a) _____

b) _____

c) _____

Notice period required if selected: _____

I _____ solemnly declare that the statements made by me above are correct to the best of my knowledge and belief.

Date: _____

Place: _____

Signature of the candidate

-----For Office Use -----

Documents Checked By:

Verified By:

Signature & date

Signature & date

Name

Name

Designation

Designation

ADDRESS- FOR SENDING/ SUBMITTING DULLY FILLED IN APPLICATION FORM :

THE PRINCIPAL
No.1 AIR FORCE SCHOOL,
BHIND ROAD, MAHARAJPUR,
GWALIOR-474020